

OBERLIN UNIFIED SCHOOL DISTRICT NO. 294
BOARD OF EDUCATION
REGULAR MEETING

BOARD OF EDUCATION OFFICE
131 EAST COMMERCIAL
OBERLIN, KANSAS

MARCH 13, 2017

The Board of Education of Unified School District 294 met in Regular Session, Monday, March 13, 2017. REGULAR SESSION

The meeting was held at the Board of Education Office, 131 East Commercial, Oberlin, Kansas 67749.

President Monte Moore presided and called the meeting to order at 7:30 P.M. PRESIDING

Board Members Present: Doug Brown
 Dan Grafel
 Abby Hissong
 Roger May
 Monte Moore
 Dan Wasson
 Tucker Woolsey (by telephone) BOARD MEMBERS PRESENT

Board Members Absent: None BOARD MEMBERS ABSENT

Others Attending: Duane Dorshorst, Superintendent
 Benjamin Jimenez, DCJ/SHS Principal
 Jane Gilliam, Representative from Waddell and Reed
 Alex Heeger, Patron
 Dr. Troy Pitsch, Superintendent/Elementary Principal-elect
 Joe Dreher, AD and Instructor at DCJ/SHS
 Brian Simonsson, Transportation Supervisor
 Josh Williby, Instructor at DCJ/SHS
 Vickie Lippelmann, Clerk, Board of Education OTHERS ATTENDING

There was no Public Forum this evening.

During Board Forum, President Moore welcomed Dr. Troy Pitsch, Superintendent/Elementary Principal-elect to the meeting. Board member Tucker Woolsey was reached by phone, and will be attending the meeting by phone.

(Dan Wasson arrived at the meeting at 7:32 P.M.)

Roger May shared a thank you from the DCHS cheerleaders thanking the board for their support. Dan Wasson reported on the board meeting he recently attended at the Goodland Vocational Technical College.

Moved by Doug Brown and seconded by Abby Hissong to adopt the agenda with the following changes.

MOTION
Adopt
Agenda

Action Items--

Add:

- G. Approve Incentives and Retention Expenses (A)
As per K.S.A. 72-8246, the board will approve lodging expenses up to \$200.
- H. Permission to purchase uniforms (A)
Joe Dreher will provide information and request permission to purchase uniforms.

Voted on and carried unanimously, 7-0.

Superintendent Dorshorst reviewed financial reports.

Board goals for 2016-2017 were reviewed and areas addressed were--

- *Seven members of the DCHS Wrestling team qualified for state competition. Two team members placed: Kel Grafel placed 4th and Tabor Erickson placed 3rd.
- *A KBI agent will present a program on social media for students tomorrow at 1:15 P.M.

Consent Agenda Items were reviewed for approval:

- *Minutes of the February 13, 2017, regular meeting
- *Payment of bills as presented (form signed by attending board members)

Moved by Dan Wasson and seconded by Dan Grafel to approve the consent agenda as presented.

MOTION
Approve
Consent Agenda

Voted on and carried unanimously, 7-0.

Brian Simonsson, Transportation Supervisor, provided information on transportation needs. Mr. Simonsson reported on the following:

- *The district bid on a 2001 14-21 passenger bus with 51,000 miles being offered for sale by NKESC. A bid of \$1,750 was submitted for the bus, and USD 294 was awarded the bid.
- *No new suburbans or buses will need to be purchased this year.
- *Looking forward to 2019, a new or good used activity bus will be needed.
- *An expenditure of \$700 will be added to the cost of the 2001 bus for a radio, lettering, and possibly new tires.

(Brian Simonsson left the meeting at 7:50 P.M.)

Jane Gilliam, representative from Waddell and Reed, provided information on possible investment options available for the Flora Elizabeth Edward’s Scholarship Fund. Waddell and Reed is a local business, and the funds remain in the board’s control. These options provide plenty of flexibility within the investment. Following discussion, it is recommended to invest the funds with Waddell and Reed, invest at a 70/30 split, and establish the board president and vice-president as the signatures for the account distribution for scholarships. (Attachment 3-1)

Moved by Doug Brown and seconded by Roger May to invest the funds received for the Flora Elizabeth Edwards Scholarship Fund with Waddell and Reed, invest at a 70/30 split, and establish the board president and vice-president as the signatures for the account distribution for scholarships as discussed and recommended.

MOTION
 Invest
 Scholarship
 Funds

Voted on and carried unanimously, 7-0.

Superintendent Dorshorst and the Building Committee provided information regarding building and facility needs. Items discussed were:

- *Flooring for three areas at the elementary school—the bandroom, the music room, and the library. Quotes have been received from Davis Flooring--

Band room	\$3164.89
Music room	\$4,241.11
Library	\$9,037.00

This will a summer project to install carpet tiles in these areas. (Attachment 3-2)

- *There will be some dirt work and fencing needed on the elementary school grounds.
- *Repairs are needed on the elementary school boilers. One or possibly both boilers may need to be re-tubed. The approximate cost of this maintenance project is estimated at \$12,000 per unit.
- *The elementary building is needing new outside doors installed on both the east and west side.

- *New furniture to upgrade elementary classrooms is estimated to cost between \$8,000 to \$10,000 per classroom. There are ten classrooms in the building in need of upgrades.
- *Principal Jimenez provided information and cost estimates to replace lockers at DCJ/SHS. The areas needing locker upgrades/repairs are the junior high locker rooms and the high school boys locker rooms and would include the upstairs freshman and sophomore lockers. The estimated cost to refurbish and repair lockers is approximately \$11,588.
A quote for new lockers for just the junior and senior high locker rooms is \$13,519.76, with the assembly and installation being done by in house personnel. (Attachment 3-3) Following discussion, it is recommended to do the three locker rooms with new lockers now, and do the hallway lockers as a project next year.
- *An on demand hot water system is needed in the Home Ec room, at an approximate cost of \$1,200.
- *Tables and chairs in the high school cafeteria commons area are in need of replacing. An approximate cost of \$3,600 for eight round tables and a cart and additional chairs to match what has already been purchased at an approximate cost of \$1,400, estimating the total cost at around \$5,000. Superintendent Dorshorst and Principal Jimenez will discuss the purchase further, and will explore getting a quote from Stanly Hardware for the furniture.
- *Track restoration project will cost a minimum of \$500,000. This item is tabled until possible grant money has been announced and/or awarded.
- *Senior high gym floor is in need of replacing. The approximate cost of replacing the floor is \$100,000. The junior high gym floor is in need of sanding down to remove “cupping”. The approximate cost of this project is \$12,000.

Moved by Dan Wasson and seconded by Dan Grafel to grant permission for Superintendent Dorshorst to let bids for the senior high gym floor project to install new sub-floor, supports, and new flooring as a summer project and to bid separately for sanding down the junior high gym as a summer project in 2017.

MOTION
Permission
to Let Bids
on Gym Floors

Voted on a carried unanimously, 7-0.

- *Technology needs were discussed and possible projects included:
 - security needs estimated at approximately \$22,000
 - infrastructure networking, approximate cost of \$28,500
 - new server, approximate cost of \$7,300
 - Chrombook student packs for OES, approximate cost of \$16,000 over a three year period
 - discussed funding available through eRate and to research Hansen Grants PC lab at the high school, an approximate cost of \$8,400
- *Joe Dreher, AD, provided information on football scoreboards. Two quotes

have been received, one for \$10,751 and the other for \$11,332.74.
(Attachment 3-4)

Following discussion, it is recommended that Principal Jimenez and Mr. Dreher perhaps look into community or business sponsorships to assist with the replacement scoreboard. The football scoreboard will be an agenda item for the April regular board meeting.

*The Outdoor Maintenance Building was discussed. The building needs to have a new roof installed or a new building. A new 42x50 building will cost approximately \$30,000. This item is tabled at this time.

Moved by Roger May and seconded by Dan Wasson to approve the quotes from Davis Flooring in the amount of \$16,443 to install carpet tiles in the OES band room, OES music room, and the OES library as recommended.

MOTION
Accept
Flooring
Quotes

Voted on and carried unanimously, 7-0.

Moved by Dan Grafel and seconded by Tucker Woolsey to approve the quotes to purchase new lockers for the junior high locker room and senior high boys locker rooms at a cost of \$13,600, as recommended.

MOTION
Accept
New Locker
Quotes

Voted on and carried unanimously, 7-0.

Moved by Dan Wasson and seconded by Roger May to approve the purchase of a server and improvements for the network infrastructure at an approximate cost of \$16,000, and to purchase a PC lab at DCJ/SHS for an approximate cost of \$8,400, as recommended.

MOTION
Approve
Technology
Purchases

Voted on and carried unanimously, 7-0.

A request was received from Twin Creeks Extension District #9. Twin Creeks is requesting permission to use a district owned school bus to transport children to 4-H camp held at Rock Springs from June 16 through 20, 2017. As in the past, Twin Creeks will be responsible for fuel and compensating the bus driver for their time and expenses. Twin Creeks is also requesting permission to transport children from Hoxie. Following discussion, it is recommended the request be granted. (Attachment 3-5)

Moved by Roger May and seconded by Doug Brown to approve the request from Twin Creeks to use a district owned bus to transport children to 4-H camp being held in Rock Springs from June 16 through 20, with Twin Creeks being responsible for fuel and the driver's salary and expenses, and permission to transport 4-H

MOTION
Approve
Twin Creeks
Transportation
Request

campers from Hoxie as recommended.

Voted on and carried unanimously, 7-0.

A donation was received from the Charles Fortin Memorial Fund in the amount of \$130. The donation is designated to be used for the DCH/SHS Athletic Fund.

Moved by Dan Grafel and seconded Abby Hissong to accept the donation of \$130 from the Charles Fortin Memorial Fund, with the funds being designated for use by the DCH/SHS Athletic Fund.

MOTION
Accept
Memorial
Fund Donation

Voted on and carried unanimously, 7-0.

Principal Jimenez provided information regarding several scheduling conflicts at the high school. Superintendent Dorshorst and Principal Jimenez are requesting board consideration to move the time for the regular May board meeting to 4:00 in the afternoon. The open house begins at 5:30, and the vocal concert at 7:30 P.M. It is suggested the board meeting be held in the DCJ/SHS library. Following discussion, it is recommended the board meeting time and location be changed.

Moved by Dan Grafel and seconded by Doug Brown to change the location of the meeting to the high school library and to begin the meeting at 4:00 P.M.

MOTION
Change
May Meeting
Time and
Location

Voted on and carried unanimously, 7-0.

President Moore presented paying two nights of lodging for Dr. Pitsch's visit to the district at a cost not to exceed \$200. This expenditure is allowable under incentives and retentions in K.S.A. 72-8246.

Moved by Dan Wasson and seconded by Roger May to pay lodging expenses for two nights, not to exceed \$200, for Dr. Pitsch while visiting the district.

MOTION
Pay Lodging
Expenses for
Two Nights

Voted on and carried unanimously, 7-0.

Joe Dreher, DCJ/SHS Activity Director, provided information regarding uniform rotations for purchasing uniforms. (Attachment 3-6) Mr. Dreher is requesting permission to purchase the following:

- *High school boys basketball tank tops and shorts in both red and white
- Purchase from Lou's at an approximate cost of \$1,960.00

*Cross Country tank tops and shorts

Purchase from GTM at an approximate cost of \$1,400.00

*High school football jerseys in red

Purchase from Lou's at an approximate cost of \$2,100.00

Moved by Dan Grafel and seconded by Dan Wasson to stay on the rotation schedule and to purchase the uniforms recommended by the coaches and Mr. Dreher as presented.

MOTION

Approve

Uniform

Purchases

Voted on and carried unanimously, 7-0.

The board discussed the 2017 employee recognition dinner. Approximately 43 people will be attending. Following discussion, it is the consensus of the board to hold the event on April 19, 2017, at 7:00 P.M. in the DCJ/SHS cafeteria. As in the past, the administrators will be in charge of cooking the meal.

There will be a KASB negotiations training for all board members and administrators on March 29 at the Service Center in Oakley from 9:00 to 11:00 A. M. Anyone wishing to attend the training will need to contact the district office, and Vickie will register you for the training.

Principal Jimenez provided information regarding a new procedure to provide building outside door and master keys to local law enforcement officers. (Attachment 3-7) Following discussion, it is agreed this will provide added security and build a working relationship with local law enforcement.

Items for future board meetings were reviewed:

Diploma presentation

Principal's recommendation for re-employment of certified personnel

Future Capital Outlay projects

Negotiations for 2017-2018

Report on staffing needs for the 2017-2018 school year

Report on the 8th grade history trip to Topeka

Report on football scoreboard project

Superintendent Dorshorst reported on the following:

*Legislative review—nothing new to update at this time

Board member workshop opportunities were discussed:

*Human Resources Academy, Newton, March 21

*Negotiations Workshop, Topeka, April 13

Moved by Abby Hissong and seconded by Dan Grafel to go into a 5 minute executive session for the purpose of discussing matters relating to employer-employee negotiations and return to open session at 9:30 P.M., with Superintendent Dorshorst and Superintendent-elect Dr. Pitsch in attendance.

MOTION
Executive
Session

Voted on and carried unanimously, 7-0.

(Principal Jimenez, Jane Gilliam, Alex Heeger, Josh Williby, and Joe Dreher left the meeting at 9:25 P.M.)

President Moore called the meeting back into open session at 9:30 P.M.

Moved by Dan Grafel and seconded by Roger May to adjourn the meeting.

MOTION
Adjournment

Voted on and carried unanimously, 7-0.

Meeting adjourned at 9:31 P.M.

Vickie Lippelmann, Clerk, Board of Education

Date: _____

President, Board of Education