

OBERLIN UNIFIED SCHOOL DISTRICT NO. 294
BOARD OF EDUCATION
REGULAR MEETING

OBERLIN, KANSAS
JUNE 12, 2017
7:30 P.M.

The Board of Education, Unified School District No. 294, met in Regular Session, Monday, June 12, 2017.

REGULAR
SESSION

The meeting was held at the Administrative Center, 131 East Commercial, Oberlin, KS 67749.

President Monte Moore presided and called the meeting to order at 7:32 P.M.

PRESIDING

Board members present:

Doug Brown
Abby Hissong
Roger May
Monte Moore
Tucker Woolsey

BOARD
MEMBERS
PRESENT

Board members absent:

Dan Grafel
Dan Wasson

BOARD
MEMBERS
ABSENT

Others attending:

Duane Dorshorst, Superintendent
Benjamin Jimenez, DCJ/SHS
Principal
Dayna Mannebach, Reporter,
Oberlin Herald
Dr. Troy Pitsch, Superintendent-
Elect via telephone
Vickie Lippelmann, Clerk,
Board of Education

OTHERS
ATTENDING

There was no Public Forum this evening.

During Board Forum, Monte Moore reported on the board meeting he recently attended at the Northwest Kansas Educational Service Center in Oakley.

Recognition was given to Superintendent Dorshorst for receiving the Outstanding Service Award for leadership and services to the profession and to USA-Kansas. The award was presented at the recent USA Convention held in Wichita.

Moved by Doug Brown and seconded by Roger May to adopt the agenda with the following change.

MOTION
Adopt
Agenda

Add to Discussion Items—

- B. Principals Institute Conference (D)
Principal Jimenez will provide information regarding a conference upcoming in September.

Voted on and carried unanimously, 5-0.

Superintendent Dorshorst reviewed financial reports.

Board goals for 2016-2017 were reviewed. Items reported were:

- *the senior high gym floor is almost finished and is beautiful
- *the junior high gym floor has been reconditioned and looks good
- *Brittany Wesley placed in two or her three events at State Track
- *the old flooring removed from the senior high gym is all sold—Abby reported approximate sales were \$2,000

Consent Agenda Items were reviewed for approval:

- *Minutes of the May 8, 2017 regular meeting
- *Minutes of the May 24, 2017 special meeting
- *Payment of bills as presented
- *Resignations accepted from Allison Grimmitt, DCHS assistant cheerleader sponsor and Melissa Mathews, DCHS assistant girls basketball coach (Attachment 6-1)
- *Employment of Pam Bremenkamp as a regular route bus driver

Moved by Tucker Woolsey and seconded by Abby Hissong to approve the consent agenda as presented.

MOTION
Approve
Consent Agenda

Voted on and carried unanimously, 5-0.

There were no annual agenda items or reports this evening.

The interlocal agreement renewal process with the Northwest Kansas Educational Service Center will begin July 1, 2017. The renewal term is from July 1, 2018 through June 30, 2023. The board discussed continuing membership with NKESC. It is recommended membership continue with the Service Center. (Attachment 6-2)

Moved by Roger May and seconded by Abby Hissong to continue membership with NKESC as presented and recommended.

MOTION
Approve
Continuing
Membership
with NKESC

Voted on and carried unanimously, 5-0.

The district's membership with Schools for Quality Education was discussed. It is recommended the district's membership be renewed for the 2017-2018 school year at an approximate cost of \$350.

Moved by Doug Brown and seconded by Tucker Woolsey to renew the district's membership with Schools for Quality Education for the 2017-2018 school year at an approximate cost of \$350 as discussed.

MOTION
Renew
2017-2018
Membership

Voted on and carried unanimously, 5-0.

The board discussed appointing a representative to the board of the Northwest Kansas Technical College for the 2017-2018 school year. Following discussion, it is recommended to appoint Dan Wasson to serve in this capacity.

Moved by Abby Hissong and seconded by Doug Brown to appoint Dan Wasson to serve as the board's representative to the Northwest Kansas Technical College for the 2017-2018 school year.

MOTION
Appoint
Board
Representative

Voted on and carried unanimously, 5-0.

The board discussed establishing a special meeting for the purpose of making end-of-year transfers, to close the 2017 Budget Year, and complete any unfinished business items. It is suggested this meeting take place on Friday, June 30, at 7:30 A.M.

Moved by Roger May and seconded by Tucker Woolsey to establish Friday, June 30, at 7:30 A.M. as a special meeting to make end-of-year transfers and conduct business to close the 2017 Budget Year.

MOTION
Set Special
Meeting

Voted on and carried unanimously, 5-0.

Principal Jimenez provided information on participating in the supplemental option to the KSHSAA catastrophic insurance coverage. To continue coverage, the cost is \$600 per year. Mr. Jimenez is requesting board approval to continue with this gap insurance coverage for students. It is recommended to continue coverage.

Moved by Doug Brown and seconded by Roger May to continue to participate in the supplemental option to KSHSAA catastrophic insurance coverage for the upcoming school year at a cost of \$600 per year as discussed.

MOTION
Continue
Supplemental
Student Insurance

Voted on and carried unanimously, 5-0.

Principal Jimenez provided information and reviewed DCJ/SHS student handbook changes/updates for the 2017-2018 school year. There are no changes in the faculty handbook for 2017-2018. It is recommended to approve the changes/updates as presented. (Attachment 6-3)

Moved by Roger May and seconded by Tucker Woolsey to approve changes/updates for the DCJ/SHS Student Handbooks for the 2017-2018 school year as discussed and presented and approve the faculty handbooks with no changes or updates.

MOTION
Approve
Student and
Faculty
Handbooks

Voted on and carried unanimously, 5-0.

Superintendent Dorshorst presented a quote from Hershberger's Music Store from McCook, Nebraska for an intermediate tuba. (Attachment 6-4) The quote is for the following:

- *Yamaha intermediate tuba—model # YBB-321WC
- *quote includes the mouthpiece, hard case and shipping charges
- *Cost of the instrument is \$5,560.00

Following discussion, it is recommended to accept the quote as presented.

Moved by Doug Brown and seconded by Abby Hissong to accept the quote from Hershberger's Music Store from McCook for an intermediate tuba, the mouthpiece, hard case, and shipping for a total cost of \$5,560, as presented and recommended.

MOTION
Accept
Tuba Quote

Voted on and carried unanimously, 5-0.

Superintendent Dorshorst presented criteria for the Flora Elizabeth Edwards Scholarship. The criteria were reviewed and discussed. (Attachment 6-5) Following discussion, one item was added to the list of criteria.

- *Scholarship will be paid at the beginning of each semester in equal amounts, and the student will provide their course enrollments at the beginning of the second semester for payment.

Moved by Roger May and seconded by Tucker Woolsey to approve the criteria for the Flora Elizabeth Edwards Scholarship as presented.

MOTION
Approve
Scholarship
Criteria

Voted on and carried unanimously, 5-0.

Superintendent Dorshorst presented the By-Laws that need board approval prior to continuing the application process for the 501 C (3) scholarship fund corporation. Discussed the following items:

- *Duane Dorshorst, Monte Moore, and Abby Hissong could serve as possible officers
- *Fees to administer the scholarship fund are expected to be under \$200 per year for fees and tax filing/reporting

It is suggested that Tasha Carman present information regarding the 501 C (3). Following discussion, it is recommended this item be tabled to a future meeting pending additional research and information.

Moved by Abby Hissong and seconded by Doug Brown to table to table this item pending additional research and information regarding the 501 C (3) process.

MOTION
Table Item
To Future
Meeting

Voted on and carried unanimously, 5-0.

Superintendent Dorshorst provided information and is requesting permission to advertise for summer help for custodial, outdoor maintenance, and technology departments. Superintendent Dorshorst reported that Melissa Dreher is assisting in the buildings with painting. Following discussion, it is recommended to give Superintendent Dorshorst permission to employ summer help.

Moved by Roger May and seconded by Tucker Woolsey to give Superintendent Dorshorst permission to seek summer help for custodial, outdoor maintenance, and technology departments as discussed.

MOTION
Permission
to Employ
Summer Help

Voted on and carried unanimously, 5-0.

Information was provided by Wendy Scott, DCJ/SHS instructor, seeking permission to purchase new chairs for her computer labs. Mrs. Scott is requesting the purchase of 37 chairs at an approximate cost of \$3,959. The expenditure is to be charged to the Capital Outlay Fund. Following discussion, Superintendent Dorshorst is recommending the purchase of the instructional equipment. (Attachment 6-7)

Moved by Doug Brown and seconded by Roger May is approve the purchase of 37 chairs for Mrs. Scott’s computer labs at an approximate cost of \$3,959, with the expenditure to be charged to the Capital Outlay Fund as presented and recommended.

MOTION
Approve
Purchase
of Chairs
for Computer
Labs

Voted on and carried unanimously, 5-0.

Three flooring items from the senior high gym were put out for sealed bid. The items included:

- *a section with the Power Devil
- *Red Devil words in two sections
- *Red Devil words in one section

The deadline for receiving bids was noon on June 12. The Bid Committee met at 2:00 P.M. to open bids. Bids were awarded to the following:

- *the section with the Power Devil
Brent Stallman with a bid of \$500.00
- *Red Devil words in two sections
Brent Stallman with a bid of \$200.00
- *Red Devil words in one section
Jeni Henningson with a bid of \$330.00

It is recommended to accept these bids as presented.

Moved by Tucker Woolsey and seconded by Roger May to accept these bids as presented for the three large pieces of the senior high gym flooring.

MOTION
Accept
Gym Flooring
Bids

Voted on and carried unanimously, 5-0.

Superintendent Dorshorst provided information regarding two buses that are past service for the transportation department. One bus is in running condition, and the other is being parted out. Superintendent Dorshorst is requesting permission to put the buses out for sealed bid. The bid will have a minimum of \$2,000, and will included the running bus and the one being used for parts.

Moved by Abby Hissong and seconded by Doug Brown to grant permission for Superintendent Dorshorst to let sealed bids for the unused bus in running condition and include the bus used for parts, with a minimum bid of \$2,000.

MOTION
Approve
Letting
Sealed Bids

Voted on and carried unanimously, 5-0.

Superintendent Dorshorst and Principal Jimenez provided information regarding the old lockers removed from three locker rooms to be replaced with new lockers. The old lockers are in various conditions. Following discussion, it is recommended that the lockers be group in sections by their condition, and for example, could price them for \$10, \$15, and \$20. Abby will sell lockers on June 17 from 8:00 A.M. to Noon, and Superintendent Dorshorst will sell lockers on June 21 from 4:00 P.M. to 7:00 P.M.

Moved by Tucker Woolsey and second by Doug Brown to grant permission to sell the old lockers removed from three locker rooms in groups by condition with prices to be determined for the sales on June 17 and 21 as discussed.

MOTION
Permission
to Sell Old
Lockers

Voted on and carried unanimously, 5-0.

Principal Jimenez was named the 2017 Kansas Principal of the Year by the National Association of Secondary School Principals. Principal Jimenez has been invited by the Principals Institute to attend the meeting in Washington DC September 24-27. The majority of expenses will be paid by the Principals Institute, but transportation and meals will be paid by Principal Jimenez. He is seeking permission to have the board pay for these expenses, with the estimated cost to the district \$600.

Following discussion, it is the consensus of the board to pay the transportation and meal expenses for Principal Jimenez to attend the meeting in Washington DC.

Items for future board meetings were reviewed:

- July organizational meeting
- Preliminary budget information
- Negotiations for 2017-2018

President Moore will be contacting the Teachers' Association and try to get the process started.

Superintendent Dorshorst reported on several items, including:

- *Update on school finance—no information on budgets as of yet, as it is still in discussion and the Governor has not signed yet. They have until June 19th.

Board member workshop opportunities were discussed.

July 19th—goal setting meeting with Gary Sechrist at 7:00 P.M.

Moved by Roger May and seconded by Doug Brown to adjourn
the meeting.

MOTION
Adjourn

Voted on and carried unanimously, 5-0.

Meeting adjourned at 9:12 P.M.

ADJOURNMENT

Vickie Lippelmann, Clerk, Board of Education

Date: _____

President, Board of Education