

OBERLIN UNIFIED SCHOOL DISTRICT NO. 294
BOARD OF EDUCATION REGULAR MEETING
July 12, 2021
7:00 P.M.
USD 294 DISTRICT OFFICE BOARD ROOM
131 E COMMERCIAL
OBERLIN, KANSAS 67749

- I. CALL TO ORDER (A)
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC FORUM (I)
- IV. BOARD FORUM (I)
- V. ADOPTION OF AGENDA (A)
- VI. FINANCIAL REPORTS (I)
 - A. Review financial statement
 - B. Review expenditure percentages of funds
- VII. BOARD GOALS
Review and discuss 2020-2021 board goals.
- VIII. CONSENT AGENDA ITEMS
 - A. Approval of minutes - June 14, 2021 Regular Meeting (A)
(Consent Agenda-Attachment 1)
 - B. Approval of minutes - June 29, 2021 Special Meeting (A)
(Consent Agenda-Attachment 2)
 - C. Approval of bills for payment (A)
(Consent Agenda-Attachment 3)
 - D. Carla Britton Resignation (A)
 - E. PERSONNEL REQUIRED BY STATUTE
 - 1. CLERK OF THE BOARD
Recommending Jolene Dempewolf
 - 2. DEPUTY BOARD CLERK
Recommending Carla Depperschmidt
 - 3. TREASURER OF THE BOARD
Recommending Iris Mastin

4. DEPUTY BOARD TREASURER
Recommending Melissa Dreher
5. BOARD ATTORNEY
Recommending KASB Legal Assistance Fund
- F. DEPOSITORIES FOR SCHOOL FUNDS
 1. CHECKING ACCOUNT FOR DISTRICT
No bids received at time of printing
 2. ACTIVITY ACCOUNTS FOR BUILDINGS
No bids received at time of printing
 3. INVESTMENT OF FUNDS
Recommending Board of Education authorize the Superintendent and Board Clerk to invest idle funds, as per board policy
 4. TO NOT ALLOW PLEDGING OF FIRST MORTGAGE REAL ESTATE FOR SECURITY
- G. SELECTION AND APPOINTMENT OF AUTHORIZED REPRESENTATIVE FOR KPERS
Recommending Jolene Dempewolf
- H. AUTHORIZE PARTICIPATION IN FEDERAL PROGRAMS
Board approval is needed to authorize participation in Federal Programs for the 2021-2022 school year.
- I. SELECTION AND APPOINTMENT OF FEDERAL PROGRAM REPRESENTATIVE
Recommending Joel Applegate
- J. APPOINT FREEDOM OF INFORMATION OFFICER
To be in compliance with the laws concerning open records, the Board will need to appoint a Freedom of Information Officer. Recommending Joel Applegate to serve in this capacity.
- K. SELECTION OF OFFICIAL NEWSPAPER
Recommending The Oberlin Herald
- L. APPROVAL OF TEXTBOOKS FOR 2021-2022
Recommending approval of the current textbooks used in the district for the 2021-2022 school year. **(NONE AT THIS TIME)**
- M. APPOINTMENT OF HEARING OFFICER FOR FREE AND REDUCED PRICE MEAL APPLICATION APPEALS
Recommending Joel Applegate
- N. APPOINTMENT OF COORDINATOR FOR SECTION 504, TITLE VI, AND TITLE IX
 1. Recommending Joel Applegate for Title VI and Title IX Coordinator

2. Recommending Elementary Counselor Sheila Jansonius and Secondary Counselor Lacey Tally for Section 504 Coordinators. Superintendent Applegate will oversee all 504 proposals.

O. ADOPT 1116 HOUR CALENDAR

P. DESIGNATE TRUANCY OFFICERS

Recommending Brenda Breth, Brandon Gehring, and Joel Applegate

Q. ESTABLISH MILEAGE RATE REIMBURSEMENT

Reimbursement of .56 cents per mile is recommended for 2021-2022

R. FOOD SERVICE AGREEMENT

Superintendent Applegate recommends the district participate in the School Food Service Program for the 2021-2022 school year.

S. PERMISSION TO DESTROY OLD RECORDS

The OES Office will request permission to destroy financial records from the 2015-2016 school year.
(Consent Agenda Attachment 4)

T. ESTABLISH PETTY CASH LIMITS

The board will need to establish petty cash limits for the following:

1. District Office--\$1,000
2. DCJ/SHS Office--\$1,000
3. OES Office--\$500

U. DESIGNATE HOMELESS CHILDREN COORDINATOR

Recommending School Nurse

IX. ANNUAL AGENDA ITEMS AND REPORTS (I)
Open to Board Member Reports/Discussion

X. ITEMS FOR DISCUSSION

A. GMCN ARCHITECTS (D)

XI. ACTION ITEMS

A. DONATION OF CAR TO VO-AG FROM LIBBY FORT (A)

B. SELECTION OF MEETING DAY AND TIME (A)

1. REGULAR MEETING

Recommending second Monday of each month starting at 7:00 P.M.

2. CONFLICT MEETING DAY AND TIME

The day following the regularly scheduled meeting

3. SPECIAL MEETING WAIVER FORM

4. SECOND MEETING DAY (IF NEEDED)

Recommending the fourth Monday be used as the second meeting date

- C. SELECTION AND APPOINTMENT OF REPRESENTATIVE TO NKESC (A)
1. REPRESENTATIVE
Monte Moore served as our representative during this past year.
2. ALTERNATE (IF DESIRED)
Roger May served as our alternate representative during this past year.
- D. APPOINTMENT OF BID COMMITTEE (A)
In the past, the President and Vice-President have served in this capacity.
- E. APPOINTMENT OF POLICY REVIEW COMMITTEE (A)
In the past, new board members have served on this committee.
Spring Louderback, Kris Matthews and Roger May served in this capacity during this past year
- F. APPOINTMENT OF GOVERNMENTAL RELATIONS NETWORK REPRESENTATIVE (A)
Doug Brown served in this capacity during this past year
- G. APPOINTMENT OF FACILITIES COMMITTEE (A)
Abby Hissong, Kris Mathews and Doug Brown served in this capacity during this past year
- H. APPOINTMENT OF CALENDAR COMMITTEE (A)
Megan Carter, Spring Louderback and Roger May served in this capacity during this Past year
- I. APPOINTMENT OF BOARD NEGOTIATORS FOR 2021-2022 SCHOOL YEAR (A)
Monte Moore, Roger May and Spring Louderback served in this capacity during this past year
- J. RESCIND ACTIONS BY THE BOARD OF EDUCATION WHICH ESTABLISHED POLICY (A)
1. Prior to July 1, 2021
2. Approval of Policies 2021-2022
- K. WAIVER FROM ACCOUNTING PRINCIPLE (A)
- L. GATE RECEIPTS AND ACTIVITY FUNDS RESOLUTION (A)
1. Gate receipts
Recommending Principal Brenda Breth
2. Activity Funds
Recommending building level personnel
- M. RESOLUTION FOR AUTHORIZATION FOR HANDWRITTEN CHECKS (A)
Authorizes payment of bills which are due outside the bill cycle to be paid by handwritten check with a limit of \$50,000
- N. FEES FOR THE 2021-2022 SCHOOL YEAR (A)
Superintendent Applegate will have recommendations for fees and

meal prices for the 2021-2022 school year.

These were the fees and meal prices for the 2020-2021 school year.

At OES:

Pre School Book Fee \$10.00
Book Rental for Grades K-6 \$25.00
Pre School Milk Fee \$22.00
Instrumental Music Rental \$20.00
Extra Milk \$0.35
Breakfast Grades K-6 \$1.70
Adults \$2.40
Lunch Grades K-6 \$2.75
Adults \$3.90

AT DCJ/SHS:

Book Rental for Grades 7 – 12 \$25.00
Activity Fee for Grades 7 – 12 \$25.00
Technology \$10.00
Chromebook Fee for Grades 7-12 \$10.00
Musical Instrument Rental \$20.00
Athletic Ticket (student) \$25.00
Athletic Ticket (adult) \$75.00
SH Art \$10.00
SH Vocational Ag \$10.00
JH Art \$ 5.00
Extra Milk \$0.3
Extra Entree \$1.00
Breakfast Grades 7-12 \$1.70
Adults \$2.40
Lunch Grades 7-12 \$3.05
Adults \$3.90

These are the fees and meal prices being recommended for the 2021-2022 school year. Supt. Applegate is recommending meals not increase as it free for all students this year, and Instrumental Music Rental increase to \$50.00

At OES:

Pre School Book Fee \$10.00
Book Rental for Grades K-6 \$25.00
Pre School Milk Fee \$22.00
Instrumental Music Rental \$50.00
Extra Milk \$0.35
Breakfast Grades K-6 \$1.70
Adults \$2.40
Lunch Grades K-6 \$2.75
Adults \$3.90

AT DCJ/SHS:

Book Rental for Grades 7 – 12 \$25.00
Activity Fee for Grades 7 – 12 \$25.00
Technology \$10.00
Chromebook Fee for Grades 7-12 \$10.00
Musical Instrument Rental \$50.00
Athletic Ticket (student) \$25.00
Athletic Ticket (adult) \$75.00
SH Art \$10.00
SH Vocational Ag \$10.00
JH Art \$ 5.00
Extra Milk \$0.35
Extra Entree \$1.00
Breakfast Grades 7-12 \$1.70
Adults \$2.40
Lunch Grades 7-12 \$3.05
Adults \$3.90

- O. NORTHWEST KANSAS TECHNICAL COLLEGE FEE (A)
The board will need to consider the participating district fee of \$150 with the Northwest Kansas Technical College for 2021-2022.
(Not received at time of printing)
- P. RENEW AGREEMENT WITH COLBY COMMUNITY COLLEGE (A)
The annual renewal agreement with the Colby Community College Department of Nursing for 20212022 will need to be considered. This agreement with the college has been in effect since July 11, 2001, and is renewable each year.
(Action Items, Attachment 5)
- Q. HOME RULE RESOLUTION (A)
This resolution allows the board authority to conduct district business without specific statutory delegation.
- R. NON-FEDERAL SOURCE CONTRIBUTIONS TO FOOD SERVICE (A)
Superintendent Applegate will provide information and request approval to transfer General or Supplemental General Fund money to Food Service to cover any costs in excess of revenues collected in the 2021-2022 school year.
- S. RENEWAL OF MEMORANDUM OF UNDERSTANDING (A)
The 2021-2022 renewal of the Memorandum of Understanding with the Northwest Kansas Educational Service Center will be presented for board consideration. This memorandum is for the Head Start Program.
(Action Items Attachment 6)
- T. RENEWAL OF LEASE FOR DISHWASHING SYSTEM FOR DCJ/SHS KITCHEN (A)
(Not received at time of printing)
- U. OES HANDBOOK CHANGES (A)

(Action Items - Attachment 7)

V. DCJ/SHS sTUDENT AND ACTIVITIES/ATHLETICS HANDBOOK CHANGES (A)
(Action Items - Attachment 8 AND 8a)

W. APPROVAL OF CLASSIFIED JOB DESCRIPTIONS (A)
(Action Items - Attachment 9)

X. APPROVAL OF CONTRACT FOR DOUG KROEGER
IT Consultant for district
(Action Items Attachment 10)
AND APPROVAL OF CONTRACT FOR DENA DELL
Tech Director (A)
(See Handout)

Y. APPROVE PAM BREMENKAMP PART TIME COOK (A)

Z. APPROVE CLASSIFIED HANDBOOK, TECH USAGE AND ACKNOWLEDGEMENT (A)
(Action Items attachment 11, 11a, 11b)

XII. INFORMATION ITEMS

A. SUPERINTENDENT'S INFORMATION FORUM (I)

- Bleacher update (Direction on wood)
- Bathroom update (OES and DCHS)
- Windows update (DCHS)
- Working on budget. Looking to see if we will be Revenue Neutral
- Finalizing some of the August activities
- Curriculum Committee - starting this this fall
- Assessment - time to provide information on how we did last year.

B. BOARD MEMBER WORKSHOP OPPORTUNITIES (I)

- Advocacy Updates through KASB on Fridays 12:00-1:00

XIII. ITEMS FOR FUTURE BOARD MEETING

- Budget Hearing
- Negotiations for 2021-2022

XIV. EXECUTIVE SESSION
An executive session is needed to discuss 2021-2022 Negotiations

XV. EXECUTIVE SESSION
An executive session is needed for Personnel

XVI. ADJOURNMENT