

OBERLIN UNIFIED SCHOOL DISTRICT NO. 294  
BOARD OF EDUCATION  
REGULAR MEETING

OBERLIN, KANSAS

December 14, 2020

The Board of Education of Unified School District 294  
met in Regular Session, Monday December 14, 2020.

REGULAR  
SESSION

The meeting was held at the DCHS Library and via Zoom,  
605 East Commercial, Oberlin, Kansas 67749.

President Monte Moore presided and called the meeting  
to order at 7:00 P.M.

PRESIDING

Board Members Present: Doug Brown  
Megan Carter  
Kris Mathews  
Abby Hissong  
Spring Louderback  
Roger May

BOARD  
MEMBERS  
PRESENT

Board Members Absent: None

BOARD  
MEMBERS  
ABSENT

Others Attending: Dr. Joel Applegate, Superintendent  
Brenda Breth, DCJ/SHS Principal  
Brandon Gehring, OES Principal  
Dayna Mannebach, Reporter, Oberlin Herald  
Iris Mastin, Secretary USD 294  
Kellen Ferneti, HS Instructor/Head boys BB Coach  
Attached roster of ZOOM attendees

OTHERS  
ATTENDING

President Moore called the meeting to order at 7:00 P.M.

The Pledge of Allegiance was said by those in attendance.

Public Forum:

No Public Forum this evening.

Board Forum:

Member Abby Hissong reported that she attended the KASB convention. Vice President Megan Carter reported that she attended the KASB Lunch and Learn.

Adoption of Agenda:

Moved by Roger May and seconded by Spring Louderback to adopt the agenda as presented with changes.

MOTION

Adopt  
Agenda

Add/Change to Action Items -

- A. To go into executive session for Report on Probationary Personnel
- VI. Diane Mann from Smoky Hill to speak on Financials

No Vote Taken

Financial Reports:

Dr. Joel Applegate introduced Diane Mann from Smoky Hill and gave a summary of the services she will be providing. Diane briefly discussed financials and addressed board questions/concerns. Member Kris Matthews questioned if there were any other forms/requirements coming up that will need to be addressed, Diane said there is a Title IV form and a Form 941 she is currently reviewing with Shanna Long. President Monte Moore inquired as to an issue regarding late payments to two credit card vendors, due to delays in USPS mail. Dr. Joel Applegate explained that for these two vendors right now, electric payment would be preferred to avoid future late fees and finance charges. Monte agreed and stated there were no policies against this and that other districts were following this practice as well. Monte also inquired as to the complete transition to AptaFund from FA2 later this year, Diane stated that yes, the transition is still planned and should be complete in June, but access to FA2 will still be available. Kris asked when the audit will be and per Dr Applegate, it is looking like it may be in January.

Board Goals:

Board Member Abby Hissong reported that the Junior High concert online was fabulous. Board President Monte Moore introduced Kellen Ferneti, observing - he spoke briefly about his new position at the highschool and coaching the HS boys basketball team.

Consent Agenda Items were reviewed for approval:

- \*Minutes of the November 9, 2020, regular meeting
- Will need to change Board members present to add Roger May as Abby was listed twice
- \*Payment of bills as presented
- \*Resignation of Shanna Long, Board Clerk effective December 11, 1020

Moved by Megan Carter and seconded by Kris Mathews to approve the consent agenda as presented, with change to November's Minutes

MOTION  
Aprove  
Consent Agenda

Voted on and carried unanimously, 7-0.

Annual Agenda Items and Reports:

It was noted that teachers contracts are finalized and ready for signatures and copies of negotiated agreements are available at the District office for all certified staff and board members.

Presentation on BoardBooks:

Nicole Kobus from Sparq Data Solutions presented via Zoom information on the e electronic BoardBooks. Pricing is \$2500.00 annually for Tier 1 and \$6000.00 annually for Tier 2.

Grant Writing:

Dr Applegate summarized again the benefit of having a grant writer working for the District and being more involved in the current foundation and fund raising for future improvements district wide. Member Abby Hissong suggested bringing in Paul Shields and possibly Shayla Williby for the next meeting to provide further information

Review of Action Items:

Report on Probationary Personnel:

Moved by Megan Carter and seconded by Kris Matthews to go into executive session for a period of 15 minutes to protect the Privacy interests of district personnel pursuant to non elected personnel exception under KOMA, and the open meeting will resume in the Highschool library at 8:26 pm, with Superintendent Applegate and Principals Breth and Gehring in attendance.

MOTION  
Executive  
Session

Voted on and carried unanimously, 7-0.

President Moore called the meeting back into open session at 8:26 pm. following a 15-minute executive session with no action taken.

Consulting Service - SmokyHill Service Center:

Superintendent Applegate is recommending that a contract with SmokyHill Service Center be approved with USD 294 for payroll and financial services until a new board clerk is hired. There are currently two contracts - one is a stop gap for the month of December and the other will start in January 2021.

After discussion, it was moved by Megan Carter and seconded by Spring Louderback to approve the contract with SmokyHill for the month of December.

MOTION  
SmokyHill  
Contract

Voted on and unanimously carried, 7-0.

Sparks Purchases:

Dr Applegate summarized SPARK\$ and explained reimbursement of the purchases being made. The board reviewed the provided list of purchases.

Moved by Spring Louderback and seconded by Kris Matthews to approve the purchase requests for utilizing the County SPARK\$ monies.

MOTION  
SPARK\$

Voted on and unanimously carried, 7-0

KESA Accreditation Review:

Dr Applegate provided a summary of the KESA report for board approval.

Moved by Megan Carter and seconded by Roger May to accept the findings of the KESA review and report to send in to the state for our third year review.

MOTION  
KESA Reveiw

Voted on and unanimously carried, 7-0.

Policy Committee:

Each committee summarized any changes/recommendations made for the first three chapters. Dr. Applegate suggested changes be made to the documents through Google Share so that they are then ready to send in to Donna Whiteman with KASB once complete.

Moved by Roger May and seconded by Spring Louderback to table for further discussions and review.

MOTION  
Policy Review

Voted on and unanimously carried, 7-0.

Calendar Committee:

Dr Applegate explained two calendars were created for 2021-2022 school year by staff and administrators.

Moved by Spring Louderback and seconded by Roger May to Approve Calendar A.

MOTION  
Calendar Committee

Voted on and unanimously carried, 7-0.

District Covid Response Plan:

Discussion was held about the District's COVID-19 pandemic response plan presented by the health committee. Dr Applegate explained this is approved by KDHE and due to fluid nature of this pandemic, subject to change. Member Abby Hissong requested that verbiage be added to the bus regulations matching what we are doing now.

Moved by Spring Louderback and seconded by Doug Brown to MOTION  
Approve the District Covid Plan with the change regarding bussing Covid Response  
regulations. Plan

District Modified Quarantine Plan:

Discussion was held about the District's COVID-19 pandemic response plan presented by the health committee.

Moved by Megan Carter and seconded by Doug Brown to MOTION  
Approve the District Modified Quarantine Plan Modified Quarantine  
Plan

Items for future Board Meetings:

There was no discussion on items for future board meetings.

Information Items:

Superintendent Information Forum:

Dr Applegate updated the Board on different projects and future interests.

1. Conversations with City Administrator
2. SOCS update - (Brenda, Brandon, Ron and I - on the process)
3. Will be meeting with the CTE group on Dec. 21
4. Microsoft Office Certifications - Meeting with teachers and admin.
5. Supt. Council report
6. Spanish Course(s) - Fuel Ed for Sp. 1-3 ???Sp. 4
7. Facilities - Items being completed (Ag shop lights and working on digging for waterline at the easement location.

Board Member Workshop Opportunities:

Board member workshops were not discussed this meeting.

Executive Session:

Moved by Roger May and seconded by Spring Louderback to MOTION  
go into executive session for a period of 8 minutes to protect the Executive  
Privacy interests of district personnel pursuant to non elected personnel Session  
exception under KOMA, and the open meeting will resume in the  
Highschool library at 9:36 pm

Voted on and carried unanimously, 7-0.

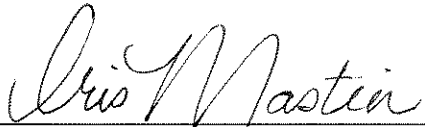
President Moore called the meeting back into open session at 9:36 pm. following an 8 minute executive session with no action taken.

Moved by Abby Hissong and seconded by Doug Brown to adjourn the meeting.

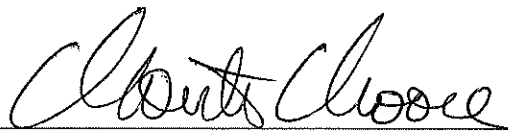
MOTION  
Adjournment

Voted on and carried unanimously, 7-0.

Meeting adjourned at 9:37 P.M.

  
\_\_\_\_\_  
Iris Mastin, Secretary USD 294

Date: 12/15/2020

  
\_\_\_\_\_  
President, Board of Education

Zoom Attendance:

Attended	User Name (Original Name)
Yes	Brenda Breth
Yes	DianeMann
Yes	Diane Mann (Iris Mastin)
Yes	Gordon Pettibone
Yes	Nicole Kobus
Yes	Joel Applegate
Attendee Details	
Attended	User Name (Original Name)
No	Kristy
Yes	Travis HISSONG
Yes	Travis HISSONG
No	Kyle
No	Josh
Yes	Diane Mann
Yes	Jenny Tally
Yes	Jessica Townsend
Yes	Jessica Townsend
Yes	Jessica Townsend
Yes	Carla Depperschmidt
Yes	Carla Depperschmidt
Yes	Carla Depperschmidt
Yes	Sheila Jansonius